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presentation

How To Do Business with Miami-Dade County

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Event MDWASD Industry Forum 2014

Procurement Management Services

- Centralized procurement responsible for establishing contracts for goods and services countywide
 - For fiscal year 2013-14, over 370 active contracts valued at over \$1.3 billion
- Procurement Award Methods
 - Competitive Solicitations: Invitation to Bid and Request for Proposals
 - Prequalification Pools
- Visit the website:

<http://www.miamidade.gov/procurement/>

How To Do Business with Miami-Dade County

Register as a vendor at:

www.miamidade.gov/procurement/vendor-registration.asp

How To Do Business with Miami-Dade County

Access current and future solicitations at:

www.miamidade.gov/procurement/solicitations.asp

How To Do Business with Miami-Dade County

Vendor Workshops to help prepare a bid or proposal can be found at:

www.miamidade.gov/procurement/vendor-workshops.asp

Architectural & Engineering Services

- Centralized county-wide procurement of architectural, engineering, landscape architecture, surveying and mapping, and design-build services
- Requirements for participation: Pre-qualification Certification
 - Technical Certification
 - Vendor Registration
 - Affirmative Action Plan
- Visit program website at:

www.miamidade.gov/internalservices/architecture-engineering/asp

Architectural & Engineering Services

- Equitable Distribution Program (EDP): The program provides a fair method of awarding assignments for design services for projects with an estimated construction cost of less than \$2 million and up to \$200,000 in professional fees for study/planning activities
 - The EDP Program is now in its 12th year and has issued over 1,850 assignments with estimated fees greater than \$110 million
- Visit the EDP Program website at:
www.miamidade.gov/internalservices/architecture-engineering.asp

Small Business Development (SBD)

Small Business Development (SBD), a division of the Internal Services Department, is Miami-Dade County's advocate for small business

Certification:

SBD certifies small businesses in construction, architectural, and engineering goods and services

- SBD has dedicated staff to certify firms seeking work with Water and Sewer
- With complete documentation, certification will be completed in as little as 15 days

<http://www.miamidade.gov/internalservices/small-business.asp>

Small Business Development (SBD)

Certification Requirements:

- Actual place of business in Miami-Dade County
- Local Business Tax Receipt for 1 year prior to certification
- Personal Net Worth does not exceed \$1.5 million for each owner
- 3 year average gross receipts thresholds
- Local and State license (when required)
- Qualifier must have ownership of firm

<http://www.miamidade.gov/internalservices/small-business.asp>

Small Business Development (SBD)

Architectural & Engineering Requirements:

- ✓ Must have 3-year average gross revenues not exceeding:
 - \$4.5 million for architectural
 - \$6 million for engineering, landscape architecture, and surveying and mapping services
- ✓ Qualifier must hold a minimum 25% interest/ownership of the firm

<http://www.miamidade.gov/internalservices/small-business.asp>

Small Business Development (SBD)

Construction Requirements:

- ✓ Must have 3-year average gross revenues not exceeding:
 - \$10,000 for SIC 15/NAICS 233 (Building Construction General Contractors and Operative Builders)
 - \$6 million for SIC 16/NAICS 234 (Heavy Construction other than Building Construction)
 - \$5 million for SIC 17/NAICS 235 (Specialty Trade Contractors)
- ✓ Qualifier must hold a minimum 10% interest/ownership of the firm

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Small Business Development (SBD)

Goods & Services Requirements:

- ✓ Must have 3-year average gross revenues not exceeding \$5 million
- ✓ When applicable, qualifier must hold 10% interest/ownership of the firm

<http://www.miamidade.gov/internalservices/small-business.asp>

Small Business Development (SBD)

Project Review and Analysis:

- SBD provides contracting opportunities through the application of Small Business program measures
 - ✓ Analyze projects prior to advertisement for small business contracting opportunities
 - ✓ Verification of availability conducted for applicable trades areas to determine and support recommendation of measures
 - ✓ Measures may include set-asides, trade set-asides or overall contract goals

<http://www.miamidade.gov/internalservices/small-business.asp>

Small Business Development (SBD)

Contract Monitoring and Compliance:

- SBD Monitors County contracts to ensure compliance with the following:
 - ✓ Small business contract goals
 - ✓ Responsible and living wages
 - ✓ Community Workforce Program – Minimum 10% of workforce must reside in Designated Target Area
 - ✓ Residents First Program – 51% of workforce must reside in Miami Dade County

<http://www.miamidade.gov/internalservices/small-business.asp>

Small Business Development (SBD)

MISCELLANEOUS CONSTRUCTION CONTRACTS (MCC) PROGRAM MCC 7040 PLANS

- 100% set-aside for Small Business Enterprise (SBE) - Construction Firms
- Contractors must be certified by SBD prior to be added to the pool
- Contracts valued up to \$5 million

REGISTRATION REQUIREMENTS FOR PARTICIPATION

- Register as a Vendor
- Application to MCC program
- Copy of State of Florida and/or Miami-Dade County Contractor License
- Copy of proof of insurance

<http://www.miamidade.gov/internalservices/small-business.asp>

Small Business Development (SBD)

MISCELLANEOUS CONSTRUCTION CONTRACTS (MCC) PROGRAM MCC 7360 PLANS

- Open and competitive for all firms
- Advertised every Thursday in the Daily Business Review and Internal Service Department's website
- Contracts valued up to \$5 million

REGISTRATION REQUIREMENTS PRIOR TO AWARD

- Register as a Vendor
- Copy of State of Florida and/or Miami-Dade County Contractor License
- Copy of proof of insurance

<http://www.miamidade.gov/internalservices/small-business.asp>

We Are Here to Help You Do Business
with Miami-Dade County

Opportunities For All

